

Town Hall, Rose Hill,  
Chesterfield, Derbyshire S40 1LP

DX 12356, Chesterfield

Email [democratic.services@chesterfield.gov.uk](mailto:democratic.services@chesterfield.gov.uk)

To: All Members of the Council  
Chief Executive

Please ask for Rachel  
Appleyard  
Direct Line 01246 345277  
Fax 01246 345252

Our Ref  
Your Ref

Dear Councillor,

Record of Decision taken by Cabinet - 22 October, 2019

At a meeting of the Cabinet held on 22 October, 2019, the following decisions were reached on the items listed in the attached schedule.

The implementation of these Cabinet decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing not later than 5.00 pm on the day following the date of the Cabinet meeting.*

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the Cabinet meeting which will expire on 27 October, 2019.

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 27 OCTOBER, 2019 BEING FIVE DAYS FOLLOWING THE DAY OF THE CABINET MEETING.)

continued

Public Information

**7. Quarter 2 Budget Monitoring 2019/20 & Updated Medium Term Financial Plan**

**\*RESOLVED –**

That it be recommended to full Council:

1. That the financial performance in the first half of the financial year and the new medium term financial forecast be noted.
2. That the changes to the medium term financial forecast, as outlined in section 4 and section 6 of the officer's report, be approved.
3. That the proposed use of reserves and the new applications for funding, as set out in section 5 of the officer's report, be approved.
4. That the updated capital programme, as detailed in section 7 of the officer's report, be noted.
5. That the proposed additions to the capital programme, as detailed in paragraph 7.2 of the officer's report, be approved.
6. That the position of the Housing Revenue Accounts budgets, as detailed in section 8 of the officer's report, be noted.
7. That the budget preparation guidelines, as set out in paragraph 9.1 of the officer's report, be approved.
8. That the planned approach to budget consultation, as detailed in paragraph 9.3 of the officer's report, be approved.

**REASON FOR DECISIONS**

To actively manage the Council's finances in the current financial year and forecast forward the emerging budget position to future financial years.

**8. Housing Acquisitions Policy**

**\*RESOLVED –**

1. That the changes to the Strategic Housing Acquisitions and Right of First Refusal Policy be approved.
2. That the Assistant Director – Housing, in consultation with the Cabinet Member for Housing, be granted delegated authority to purchase properties that meet the requirements of the Strategic Acquisitions and Right of First Refusal Policy within the budget agreed in the Housing Capital Programme.
3. That the revised Strategic Acquisitions and Right of First Refusal Policy be reviewed after 12 months.
4. That, where any property being considered for purchase falls outside the criteria set out in the revised Strategic Acquisitions and Right of First Refusal policy, the Assistant Director – Housing and the Cabinet Member for Housing be required to consult with the Finance and Performance Board prior to exercising their delegated authority to make such a purchase.

#### **REASON FOR DECISIONS**

To ensure that the Council can deliver on the Council Plan objective to build or acquire a minimum of 100 new council homes.

#### **9. Annual Report To Tenants**

##### **\*RESOLVED –**

1. That the Annual Report to Tenants for 2018/19 be approved.
2. That the Annual Report be published on the council's website and be issued to all tenants and households in the Borough through 'Our Homes' within 'Your Chesterfield.'

#### **REASON FOR DECISIONS**

To comply with regulatory requirements.

#### **10. Approval of Lease of Newbold Court**

##### **\*RESOLVED –**

1. That the need for increased provision of supported accommodation for vulnerable adults in Chesterfield be noted.
2. That the 10 year lease of Newbold Court to Action Housing be granted on the terms set out in the officer's report.
3. That the Property, Procurement and Contracts Law Manager be granted delegated authority to deal with any late amendments to the terms of the lease.

## **REASONS FOR DECISIONS**

1. Newbold Court and its use as supported accommodation will form an essential part of Chesterfield Borough Council's homelessness prevention activity and has previously demonstrated its need and importance by supporting vulnerable people and enabling the Council to fulfil its statutory duties.
2. It is expected that the service will enable a reduction in the use of bed and breakfast accommodation.

## **11. Scrutiny Project Group report on the Future of the old Queen's Park Sports Centre**

### **\*RESOLVED –**

1. That the use of the new sports pitch be monitored through the Council's normal management processes against the objective of balancing the need to achieve a commercial return and provide opportunities for community and health and wellbeing development.
2. That the marketing approach and pricing structure for the sports pitch be reviewed as necessary as part of the Council's overall marketing and pricing of its sports and leisure services.

## **REASONS FOR DECISIONS**

1. To contribute to the objective of balancing the need to achieve a commercial return and provide opportunities for community and health and wellbeing development.

2. To ensure that the marketing approach and pricing structure for the sports pitch is effective and consistent with the Council's overall marketing and pricing of its sports and leisure services.

## 12. Scrutiny Project Group report on Community Rooms

### **\*RESOLVED –**

1. That the Cabinet Member for Housing initiates conversations with the Chesterfield Care Group regarding the hiring of community rooms.
2. That the Cabinet:
  - a. Supports the refurbishment and retention of Bonsall Court as a community room.
  - b. Notes and endorses the arrangements to lease Burns Close to the Umbrellas Cosy Group on a five year lease.
  - c. Agree that alternative uses be explored for Monkwood Road in line with the Council's health and wellbeing priorities.
3. That the website be updated and amended to include a central location for finding room hire information for all venues across the Council including the community rooms.
4. That a dedicated phone line for community room enquiries be established within the Careline and Support Service with a voicemail facility.
5. That the call centre staff be provided with up to date information on the hire of community rooms.
6. That the promotion of community rooms on the Council's website be improved, making the rooms more obvious to potential hirers.
7. That a new leaflet be produced that includes details of all the community rooms.
8. That a promotional drive take place to coincide with the completion of the work to the sheltered schemes.

9. That a booklet be produced that incorporates terms and conditions for the community rooms along with how to use the facilities in the rooms.
10. That the door entry systems that have been installed at Wimborne Crescent and Winster Court be kept under review to understand if this is the most effective way for hirers to gain access.

## **REASONS FOR DECISIONS**

1. To increase the usage of the community rooms by improving awareness of the facilities, reaching new potential hirers and consolidating information on all the Council's venues for hire into a central place.
2. To have a clear and transparent process for managing the rooms, ensuring the rooms are used by all hirers under the same terms and conditions and that the accounts show a true reflection of the income and expenditure costs.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer